

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SERVICE SUPPORT)** will be held in the **COUNTRYSIDE CENTRE, HINCHINGBROOKE COUNTRY PARK, BRAMPTON ROAD, HUNTINGDON PE29 6DB** on **TUESDAY, 10 MARCH 2009** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meeting held on 10th February 2009.

**Mrs J Walker
387049**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda item. Please see Notes 1 and 2 below.

3. LOCAL GOVERNMENT ACT 2000 - FORWARD PLAN (Pages 7 - 12)

In accordance with the agreed procedure, Members are invited to note the Plan and comment as appropriate on any items contained therein. A copy of the current Forward Plan is attached.

**Mrs J Walker
387049**

4. CONSULTATION ON CODE OF RECOMMENDED PRACTICE ON LOCAL AUTHORITY PUBLICITY (Pages 13 - 18)

To consider a report by the Communications and Marketing Manager outlining a proposed response to the Communities and Local Government consultation.

**Mrs H Gilling
388033**

5. PERFORMANCE MONITORING (Pages 19 - 26)

To consider a report by the Head of People Policy and Performance outlining performance information on "Growing Success" – the Council's Corporate Plan.

**H Thackray
388035**

6. MONITORING OF SECTION 106 PLANNING OBLIGATIONS (Pages 27 - 38)

To consider the quarterly monitoring report outlining the progress in the expenditure of benefits received from Section 106 Agreements.

**R Fuller
388463**

7. **WORKPLAN STUDIES** (Pages 39 - 44)

To consider, with the aid of a report by the Head of Administration, the programme of studies.

**Mrs J Walker
387049**

8. **OVERVIEW AND SCRUTINY (SERVICE SUPPORT)** (Pages 45 - 52)

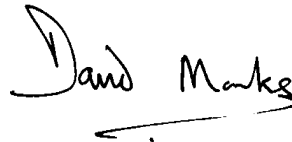
To consider a report by the Head of Administrations on decisions taken by the Panel.

**Mrs J Walker
387049**

9. **SCRUTINY** (Pages 53 - 62)

To scrutinise decisions since the last meeting. A copy of the relevant Decision Digest is attached.

Dated this 27 day of February 2009



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Mrs Jessica Walker, Trainee Democratic Services Officer Tel 01480 387049 / email Jessica.Walker@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website –
www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.